

Annex 6 - Vacancy stock manager (core tasks)

Core tasks (max. 5) with description

(In 3rd person singular)

(Structural and Comprehensive Only)

Core task 1

Ontwikkelt, implementeert en verbetert een circulair en kostenefficiënt logistiek proces voor het grondstoffendepot 40%

Designs a logistics process for the raw material depot that contributes to lower CO2 emissions, reduced fuel consumption and lower operational costs.

Manages the entire logistics process at the raw materials depot and implements improvements.

Develops smart logistics solutions in which reusable raw materials are used directly in the right place, if possible, without the intervention of the depot.

Takes care of the daily instruction of the work planner within the logistics process at the raw materials depot

Core task 2

Manages and optimizes the inventory management of the raw materials at the depot 30%

Performs periodic stock checks to determine and record the actual quantities and quality of the raw materials. These are carried out in collaboration with the work planner.

If necessary, schedule regular revisions to the storage layout to keep up with the changing needs of the organization and the demands on efficiency. If necessary, new raw materials are added to the stock or existing ones are removed. He works closely with the raw material broker and the work planner who advise him/her on this.

Reports on stock status, incoming and outgoing materials and any shortages or surpluses to the manager. If necessary, he advises the manager on important necessary adjustments.

Core task 3

Manages and optimizes the inventory management system and digital marketplace into a full-fledged planning and monitoring tool 30%

Ensures the necessary further development of the inventory management system and the digital marketplace into a system that is in line with/can be integrated into the municipality's asset management system (AIS). This creates a system with which the reuse of materials released in municipal projects can be tackled in a planned manner.

Ensures the necessary further development of the inventory management system and the digital marketplace into a fully-fledged management tool that can be used to report on the environmental and financial impact of the raw materials depot for the organization.